

Valley High School
GUIDELINES FOR INDEPENDENT STUDY

Please review the following guidelines for independent study.

1. Students may enroll in an independent study course only if that course is not currently being offered in the curriculum.
2. Students may enroll in only one independent study course per semester.
3. Students must apply for independent study approval at the time of registration. The application form must be completed with the help of the intended instructor.
4. Clearly mark to indicate first semester only, second semester only, or the entire year (mark both semesters).
5. Instructors can agree to teach only one independent study course each semester with a maximum of four students in any course not offered in the curriculum handbook.
6. Approval by a committee consisting of counselors and administrators is required and all decisions of the committee are final.
7. Application forms for independent study can be picked up from the Counseling Office and should be completed with as much accuracy as possible.
8. It is the responsibility of the student to return the completed form directly to Mr. David Maxwell, Associate Principal.

APPLICATION FOR INDEPENDENT STUDY

Student _____ Grade _____

Teacher _____ Date of Application _____

Course Title _____ Semester ___ 1st and/or ___ 2nd

Reason for requesting to take this course on an independent basis?

How often will the teacher and student meet during the course week?

Outline the course work to be completed including all special projects. (Attach further information if necessary.)

Describe the method of evaluation, including all tests, papers, readings, etc.

What textbooks and supplementary materials will be used in this course?

List any additional information, which should be reviewed by the Independent Study Committee as your application for independent course work is considered.

Teacher Signature _____ Date _____

Student Signature _____ Date _____

Administrator Signature _____ Date _____

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TO BE COMPLETED BY THE INDEPENDENT STUDY COMMITTEE

This application for independent study has been reviewed by this committee and the following action has been taken:

- Course work is approved Date _____
- Course work is not approved Date _____

Comments:
