



Microsoft Photo Editor

Crop an image

1. Click **Select**  on the **Standard** toolbar, and then drag over the area of your image you want to keep.
2. On the **Image** menu, click **Crop**.
3. Select the options you want.

Matting

1. Select the entire image by clicking **Select All** on the **Edit** menu; or select part of the image by clicking **Select**  on the **Standard** toolbar and then dragging over the area you want to crop and mat.
2. On the **Image** menu, click **Crop**.
3. Select the options you want.

Note: You can combine cropping and matting to create attractive framing effects.