

PROCEDURAL SAFEGUARDS & RECORD KEEPING FOR SPECIAL EDUCATION

The Board of Education recognizes that parents and their children with disabilities have certain rights which are protected under the Individuals with Disabilities Education Act, as amended, and Section 504 of the Rehabilitation Act of 1973. Among these are the rights (1) to a free and appropriate education; (2) to inspect records; (3) to have written notice of plans to identify, evaluate or place; (4) to consent or withhold consent to allow identification, evaluation or placement; (5) to an impartial due-process hearing; (6) to a surrogate parent when necessary; (7) to a multi-disciplinary evaluation; and (8) to confidentiality.

The West Des Moines Community School District policy 506.3, The Use of Records and Student Rosters, will be followed regarding the use of special education students' records and rosters.

Approved 4-10-89 Reviewed 2-7-94 Revised 01-08-07